

## **Privacy Policy:**

This policy discloses how Other Methods Ltd collects, protects, uses and shares information gathered about you on [www.other-methods.co.uk](http://www.other-methods.co.uk) ("the Other Methods Ltd website").

While visiting the Other Methods website, you may be asked to provide information that personally identifies you. This information is submitted at your discretion to provide you with a service.

You may choose not to provide personal information and you will still be able to visit most of the Other Methods website, but you will not have access to certain applications which are equipped with database storage functionality. We collect personal information at several points on our website. The following items are a sample of areas where personal information is required in order for us to assist you:

- Registration request form
- Login Form

## **Information You Provide**

For the areas of the Other Methods website where the collection of personally identifiable information is necessary, you will know because you have to fill out a form. Information required on the form will be restricted to your name and surname, your email address, your business and a contact telephone number. Other Methods Ltd does not provide your information to third parties. You may request to have your registration to the database applications deleted at any time.

## **Information Collected Using Technology**

It may be the case that some of the applications within the website rely on your computer's IP address to communicate effectively. We may use this information collected by technology to make our site more interesting and useful to you. We normally do not combine this information with personally identifiable information. However, we may combine this information with personally identifiable information to identify a visitor in order to enforce compliance with our terms of service or to protect our service, site, customers, or others.

## **Cookies**

Cookies are pieces of information that a website sends to your computer in order to establish useful continuity across the various pages of the site. The site has been designed so that when you leave the site the cookies are deleted.

You can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies. You do this through your browser (like Netscape Navigator or Internet Explorer) settings. Each browser is a little different, so look at your browser Help menu to learn the correct way to modify its treatment of cookies. If you turn cookies off, you won't have access to many features that make your experience to our website more efficient and some of our site services will not function properly.

## **Links to Other Sites**

We may provide links to 3<sup>rd</sup> party websites on the Other Methods website. We are not responsible for the content or information collection practices on those pages. Please note that the 3<sup>rd</sup> party website's privacy policies may differ from those of Other Methods Ltd. Please read the privacy policy on any 3<sup>rd</sup> party site before providing them with any personal information.

## **Legal Disclaimer**

Although we make every effort to preserve user privacy, we may need to disclose personal information as follows:

- (i) when required by law to comply with a judicial proceeding, a court order, or legal process served on us;
- (ii) to enforce our policies or agreements;
- (iii) to protect users of our sites from fraudulent or abusive use.

**Changes:**

We may modify this privacy policy in future. If we do so, the changes will be posted to this privacy statement. We will use information in accordance with the privacy policy under which this information was collected. However, if we are going to use personal information in a manner different from that stated at the time of collection we will notify users by email. Users will have a choice as to whether or not we use their information in this different manner. However, if users have opted out of all communications with the site, or deleted / deactivated their account, then they will not be contacted, nor will we use their personal information in this new manner.

**Contact Us**

If you wish to change or delete your information, please contact us at [info@other-methods.co.uk](mailto:info@other-methods.co.uk).

If for any reason you feel that we have not followed our stated policy, please let us know at [info@other-methods.co.uk](mailto:info@other-methods.co.uk).